

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST BANK BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, April 3, 2017

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Kevin Centanni	Logan Williamson
Bob Bradley	Rose Gilbert	Mike Spinato
Rashain Carriere-Williams	Dede Lyman-Redfearn	Marianne Terrebonne

Authority Board Members Absent:

Paula LaCour Sal Scalia

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Rosanna Dichiro, Behavioral Health Community Services Director
Liz Riehl, Compliance & Performance Support Director
Melanie Williams-Sylvester, Human Resources Director

Guest in Attendance:

Bruce Galbraith, Prospective Board Member

The meeting was called to order by Ms. Lyman-Redfearn at 6:05 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Bradley to adopt the agenda as presented. Seconded by Mr. Centanni. Passed unanimously.

2. Public Comment.
None.

3. Required Approvals Agenda.

A) Compensation & Benefits Monitoring Report – Ms. Lyman-Redfearn opened discussion on the Compensation & Benefits monitoring report sent out prior to the meeting. A discussion followed. A motion was made by Mrs. Gilbert to accept the Compensation & Benefits monitoring report as presented. Seconded by Mr. Centanni. Passed unanimously.

4. Approval of Minutes.

A motion was made by Ms. Carriere-Williams to accept the minutes as presented prior to the meeting. Seconded by Ms. Terrebonne. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Strategic Prevention Framework for Prescription Drugs Grant – Ms. Rhoden asked Dr. Dichiro to report on this grant for the Board. She stated this grant will allow JPHSA to address substance abuse and alcohol prevention. JPHSA is now addressing opioid use. She reported we are in the first of a five year grant. A discussion followed.

- Department of Justice, Bureau of Justice Assistance, Grant Application – Ms. Rhoden provided information on a Bureau of Justice Assistance grant JPHSA is applying for. She stated this is a two year grant and JPHSA would be collaborating with several community partners. A discussion followed.

- Elmwood Facility Update – Ms. Rhoden reported JPHSA is on budget for this facility. A discussion followed. Ms. Rhoden asked the Board if they would like to meet at this facility for the June meeting. After discussion, the Board stated they would like to hold their June meeting at the Elmwood Facility.

- FY17 and FY18 Budget Updates – Ms. Rhoden reported JPHSA will be going to Baton Rouge on Wednesday, April 5th for the Sub Committee meeting of the House Appropriations Committee. The meeting will be addressing FY17. Ms. Rhoden stated the second mid-year cut plus the attrition cut puts JPHSA back to where we started with a 1.373 million dollar cut. A discussion followed.

B) Proposed Legislation – Ms. Lyman-Redfearn handed out and reported on SB58. At this time, Ms. Lyman-Redfearn opened discussion as to what this Bill will mean for Authorities and Districts. The Board asked for this legislation to be sent to them electronically. Ms. Valenti will send SB58 to the Board as requested.

C) Policy Review – Financial Planning & Budgeting – Ms. Lyman-Redfearn opened discussion regarding the Financial Planning & Budgeting policy. A discussion followed. There were no changes to this policy.

Financial Condition & Activities – Ms. Lyman-Redfearn opened discussion regarding the Financial Condition & Activities policy. A discussion followed. There were no changes to this policy.

D) Annual Retreat Planning – Ms. Lyman-Redfearn stated the consultant confirmed the August 5th date for the Board retreat. A discussion followed. The Board stated the August meeting will be held prior to the retreat.

E) JeffCare Update – Ms. Carriere-Williams reported on the last JeffCare Board meeting. She stated the Board reviewed the fiscal and patient satisfaction survey reports. Ms. Carriere-Williams also stated a HRSA training has been scheduled and a governance training will be scheduled soon. The JeffCare Board will be sending a fundraising policy to the next JPHSA Board meeting for review. She reported a prospective Board member attended the last meeting.

F) Recruitment – Ms. Lyman-Redfearn opened discussion regarding the recommendation of Mr. Galbraith to the Governor for appointment. A motion was made by Mrs. Gilbert to authorize Ms. Lyman-Redfearn, Board Chairperson, to send a recommendation letter to the Governor asking for the appointment of Mr. Galbraith to the mental health, general position on the Board. Seconded by Ms. Carriere-Williams. Passed unanimously.

G) Board Linkage Update – Mr. Centanni stated he met with 5 Kenner police officers during a New Police Officer Orientation and explained the services JPHSA provides.

Mr. Centanni also stated he provided information regarding JPHSA and the services provided when he was interviewed on a Kenner TV program regarding Justice Court functions and the History of Kenner.

H) Financial Disclosure Tier 2.1 – Deadline May 15, 2017 – Ms. Valenti reminded Board members to go online and fill out the Financial Disclosure Tier 2.1 form and mail or fax to the Louisiana Ethics Board.

6. Announcements.

A) Board Generated Items.

B) Next Board meeting – The next meeting will be held on **Monday, May 1, 2017, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 7:20 p.m. by a motion made by Mr. Williamson. Seconded by Ms. Carriere-Williams. Passed unanimously.



DEDE LYMAN-REDFEARN, JPHSA Chairperson